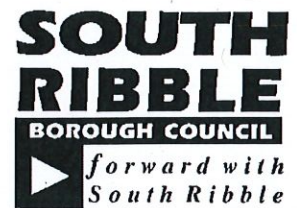


**Record Of Decision Taken Under Scheme Of
Delegation By Member Of Senior Management
Team In Consultation With Portfolio Holder and
Chair of My Neighbourhood Forum**



SMT Member:	Jennifer Mullin
Service Group:	Neighbourhoods and Development
Portfolio Holder:	Cllr Bylinski Gelder
Portfolio/Committee:	Community Engagement, Social Justice and Wealth Building
My Neighbourhood Chair:	Cllr Keith Martin
My Neighbourhood Forum:	Penwortham
Subject:	Christmas in Penwortham 2019
Decision:	Permission for Penwortham Neighbourhood Forum to allocate and spend core funds of up to £1200 to support the Christmas in Penwortham 2019 project.
Details and Reasoning:	<p>Introduction The Penwortham Neighbourhood Plan includes the following project:</p> <p align="center">Christmas in Penwortham 2019</p> <p>Background Members of Penwortham Neighbourhood Forum have identified a number of initiatives to support the Christmas spirit in Penwortham. Consideration has been given to a range of ideas, with the idea of including a wide range of the community as possible.</p> <p>Details Christmas Community Booklet Over the last few years Penwortham Neighbourhood Forum have produced a 'What's on' guide for the festive period which has been received positively throughout the community. This includes details of community Christmas events such as church services, carol concerts, switch-ons, school fairs and markets. Distribution would be via schools, churches, local businesses and community groups, which encourages community cohesion. The same format will be used as in previous years.</p> <p align="center"><u>Cost of printing booklet – Up to £500</u></p> <p>Double R Arts Christmas Performance A few months ago three siblings that attend Double R Arts lost their Dad to cancer. Despite the very difficult 12 months this family have had, the three members and their Mum have continued to be very supportive of Double R Arts and all three children have still been involved in every performance during their Dad's illness and since his death. Double R Arts would like to support this family and dedicate our annual Christmas performance to this Dad's memory and ensure that all monies raised from this performance is donated to St Catherine's Hospice who supported this family both during this parents illness and since his death. Double R Arts is also aware that many of their members and trustees have been supported by St Catherine's Hospice and feel this is an appropriate time to hold this event. This year the Christmas performance will involve all members of the D&D and Youth Theatre groups and members of PM's Dance group (that is also based at Priory Lane Community Centre) will be invited to be involved in the performance as all three siblings are also a part of this group. Last year all members of the D&D and Youth Theatre groups performed a large Christmas Concert at All Hallows High School. In previous years they have delivered various Christmas performances such as 'The First Sparkle'. This year the D&D groups and the Youth Theatres want again to work on a new Christmas performance suitable for children, young people and adults. The performance will involve audience participation and involvement, and will also include members from PMs Dance Group.</p>

Due to the number of potential participants involved in the event (this will be between 60 – 100 children and young people) they would like to hold the event in the Arts Theatre at All Hallows Catholic High School again during a weekend in December. However this time they would like to perform the event twice, as they believe due to the number of participants they would need to perform twice to ensure all the potential audience members can see it.

All Hallows will discuss a cost to use the facilities, however there will be a charge to hire the space over a 2 day period due to the costs involved for them in regards to opening the school at the weekend.

Revenue from ticket sales will cover some costs, but match funding is required to make this work on the performance viable and all profits made from this event will be donated to St Catherine's Hospice, along with any monies made from raffles and separate donations. They would like to donate as much money as possible to St Catherine's however they do need to ensure that their costs are covered.

If match funding is secured, two performances will take place at All Hallows Catholic High School on Crabtree Avenue in Penwortham.

Double R Arts are asking that Penwortham Neighbourhood Forum to consider a contribution towards this year's Christmas Performance of up to £500.

Contribution to the Christmas Performance – Up to £500

Penwortham Christmas Neighbourhood Forum/Family Event

Last year Penwortham Neighbourhood Forum worked in partnership with Kingsfold Library to put on a family event on the same evening of Kingsfold Christmas Market. The event had forum displays, children's arts & crafts, refreshments and live music. This event was a huge success with over 200 people visiting the library. It is hoped that this event can take place again on Monday 2 December between 6pm and 9pm running alongside Kingsfold Christmas Market.

The event would be looking at a contributions towards a choir, live music and arts and craft materials.

Kingsfold library would provide the venue & some staff, whilst the Community Involvement Team to provide a member of staff, displays and refreshments.

Additional costs: -

- 2 x Live Performances up to £150
- Arts and Craft Materials up to £50

Contribution towards Penwortham Christmas Neighbourhood Forum/Family Event – Up to £200

Proposal

In line with the details given above, the proposal is to allocate up to £1200 from core funds to support Christmas in Penwortham 2019, in line with Penwortham Neighbourhood Plan.

None

Please refer to www.southribble.gov.uk website for further details of My Neighbourhood Forum decisions.

**Wider Implications
(Financial, Legal, Equality
& Risk):**

Report attached?

**Exempt from publication?
If exempt, give reason(s):**

Signed:

Financial Management <i>J. Blundell</i>	Legal Services <i>[Signature]</i>	
Date <i>3/10/19</i>	Date <i>3/10/19</i>	
SMT Member <i>[Signature]</i>	Portfolio Holder <i>[Signature]</i>	My Neighbourhood Chair <i>[Signature]</i>
Date <i>10/10/19</i>	Date <i>10/10/2019</i>	Date <i>03-10-2019</i>

Publication Date
(DST use):

Decision template revised June 2013

THIS DECISION WILL COME INTO FORCE AND MAY BE IMPLEMENTED FIVE WORKING DAYS AFTER ITS PUBLICATION DATE, SUBJECT TO BEING CALLED IN IN ACCORDANCE WITH THE COUNCIL'S CONSTITUTION

